

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

February 19, 2019

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:00 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, Mary Schneider, Eileen Hoffman, and Mary Swanson

Board members absent and excused: RJ Maunton

CPMG Staff: Virginia Johnson, Association Manager

Contractors:

Homeowner Forum: 0 homeowners in attendance –

Resignation of Board Member: RJ Maunton resigned from the board effective February 19, 2019. He has sold his unit and will be closing in a few weeks. The board expressed appreciation for his service in a letter.

Election of Officers:

- **Motion:** to elect Steve Olson as President, Mary Swanson as Vice President, Mary Schneider as Treasurer and Eileen Hoffman as Secretary was made by Mary Swanson, seconded by Eileen Hoffman and passed unanimously.

Approval of Meeting Minutes:

- **Motion:** To approve the December 4, 2018 meeting minutes as written was made by Mary Swanson, seconded by Eileen Hoffman, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Discussion:** the 2018 taxes were reviewed and signed.
- **Motion:** to approve the 2019 State and Federal Taxes bid from Weidner for a total of \$315.00 was made by Steve Olson, seconded by Eileen and passed unanimously.

Financials/Legal:

- **Motion:** To accept the November 2018, December 2018, January 2019 financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Steve Olson and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 7:20 p.m.

Next Meeting: April 16, 2019

